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| **Project Summary** |
| Design and prototype tools that will help PMs guide projects to successful outcomes and help the PMO monitor project health quickly and easily. |

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| **Design Criteria** | |
| Design Goal | Create tools to improve Project Management efficiency |
| User Perceptions | Continue improving in order to save time and boost morale |
| Physical & Functional Attributes | * Automation must increase efficiency to save time & money to maximize finite resources, eliminate waste & repetitive effort * Improve transparency & communication to enable better planning and further the mission of the bureau * Assign responsibility and priority * Indicators to allow project team to practically address potential or actual issues to deliver project successfully * Inconsistent, incomplete & dated information impedes decision making * Ensures CFPB is a good steward of public money * Prompt & needed action keeps staff engaged and supports organization’s integrity * Timely information on when to support, fix, or kill projects * Compares delivery capacity to Bureau needs * Provides dashboard summary data for a diverse audience to proactively plan & address conflicts for dependencies & resources * Provides ability to drill down to appropriate level of detail for audience * Project Managers can’t always solve problems on their own and need Management support |
| Constraints | * Must reuse existing resources * Must work within CFPB network * Prototype scope must fit within length of internship * 508 Compliance |

Consider:

* Needs to work with agile
* Set expectations for status
* Self Service (live updating; no querying for updates)